

*Fire and Emergency Services Equipment (F&ESE) Tailored Logistics Support Program
(TLS) Program*

Guidance on Incidental Services

The primary purpose of the F&ESE TLS Program is to provide support to authorized customers for all fire and emergency services equipment, supplies, and related incidental services necessary to perform their missions.

- The F&ESE TLS Program is a **SUPPLY** contract. Any services requested should be incidental to the supply being procured. The service should accompany the supply. Service shall not be the primary component of the order request.
- Incidental services must be procured at the same time (on the same order request) as the supply it is supporting. F&ESE TLS Program contracts cannot accommodate order requests solely for services.
- Incidental Services should be submitted as a separate line item. Description of the service, dates of performance and location of service must be provided in Additional Information.
- F&ESE TLS Program contracts cannot support or authorize services of any kind that are to be performed in CENTCOM, Japan, Korea, Djibouti or Cuba.

EXAMPLES:

Examples of **ACCEPTABLE** related incidental services:

- ✓ Manufacturer provided installation or assembly
- ✓ Manufacturer provided product training
- ✓ Sizing
- ✓ Calibration / Synchronization of Products

Examples of **UNACCEPTABLE** related incidental services:

- ✗ Skill-based or knowledge-based educational courses
- ✗ Medical / First-Aid Training
- ✗ Service calls or maintenance checks on previously procured material
(ie: annual fire alarm testing, oil changes for emergency response vehicles)
- ✗ Design and Fabrication
- ✗ Construction or Demolition Services
- ✗ Services that require complex/multifaceted Statements of Work